



How to create your Staff Profile and add a picture in RADAR

A walk-through guide to help you create your staff profile and add a picture in RADAR.

Please contact the RADAR team if you have any queries:

radar@gsa.ac.uk

http://radar.gsa.ac.uk

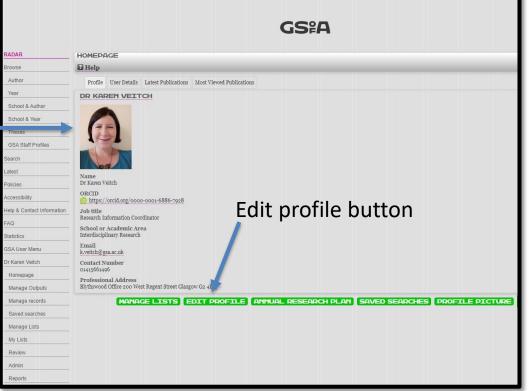
What's changed?

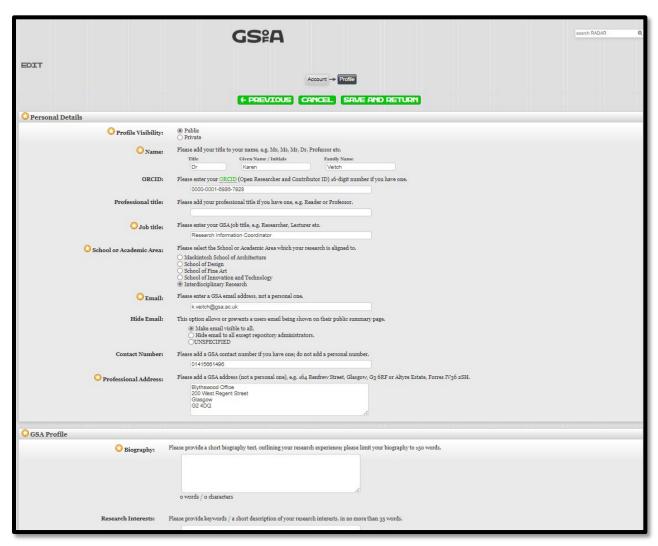
- As of 9 December 2024, key information from RADAR profiles will be pulled through to Staff
 Profiles on the GSA website
 - This means that you only need to keep your RADAR profile updated and you can do this whenever you need to!
 - Website visitors who wish to find out more about your research will then be able to click through to your more detailed profile in RADAR
- There are several **new fields** to complete, including:
 - Professional title
 - Contact number
 - Grants
 - PGR Supervision interests
 - Areas of supervision expertise
 - Details of current and former PGR students
- Word counts have now been introduced for key fields including:
 - Biography
 - Research Interests
 - Grants
 - PGR Supervision Interests
 - Teaching
- Your 'Latest Additions' will now be sorted in reverse order by date of publication and filtered to only show key output types



When you log into RADAR (using your usual GSA credentials), you will be directed to your homepage. This homepage is where you will be able to create and update a staff profile, upload an image, view your latest publications and see various statistics about your outputs. To begin your profile click on the green 'edit profile' button shown in the image below.

Profile photo





Once you have clicked on the green 'edit profile' button you will be taken to your 'Profile'.

Here you will see 'Personal Details' (name, School/Academic Area, email address etc.) and 'GSA Profile' (Biography, research interests, grants etc.)

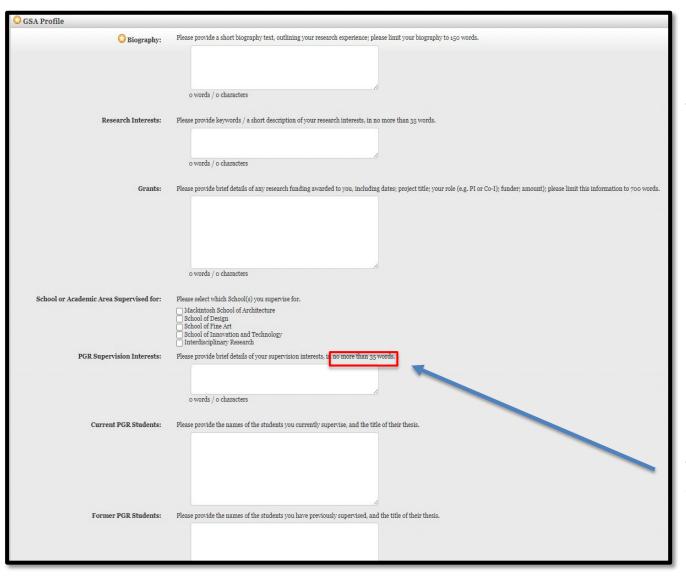
Mandatory fields are marked with this symbol:

			Account → Profile	
		+ PREVIOUS	CANCEL SAVE AND RETURN	
etails				
O Profile Visibility:	PublicPrivate	-		
O Name:	Please add your title to your name, e.g. Mx, Ms, Mr, Dr, Professor etc.			
	Title Dr	Given Name / Initials Karen	Family Name Veitch	
ORCID:	Please enter your ORCID (Open Researcher and Contributor ID) 16-digit number if you have one. 0000-0001-6886-7928			
Professional title:	Please add your professional title if you have one, e.g. Reader or Professor.			
O Job title:	Please enter your GSA job title, e.g. Researcher, Lecturer etc. Research Information Coordinator			
School or Academic Area:	Please select the School or Academic Area which your research is aligned to. Mackintosh School of Architecture School of Design School of Fine Art School of Innovation and Technology Interdisciplinary Research			
C Email:	Please enter a GSA email address, not a personal one.			
	k.veitch@gsa.ac.uk			
Hide Email:	This option allows or prevents a users email being shown on their public summary page.			
Contact Number:	Please add a GSA contact number if you have one; do not add a personal number.			
Professional Address:	O1415661496 Please add a GSA address (not a personal one), e.g. 164 Renfrew Street, Glasgow, G3 6RF or Altyre Estate, Blythswood Office 200 West Regent Street Glasgow G2 4DQ			

N.B. Because RADAR updates overnight, it will take up to 24 hours for any edits you make to appear on your public profile page.

In the 'Personal Details' section, you have the option to make your profile 'Public' or 'Private'. The default is 'public'. This is to ensure that information feeds through to the Staff Profiles on the GSA website.

You can also choose whether to make your email address public or private



The 'GSA Profile' section allows you to provide a biography, describe your research interests, provide details of supervision expertise (incl. current and former PGR students) and provide details of teaching.

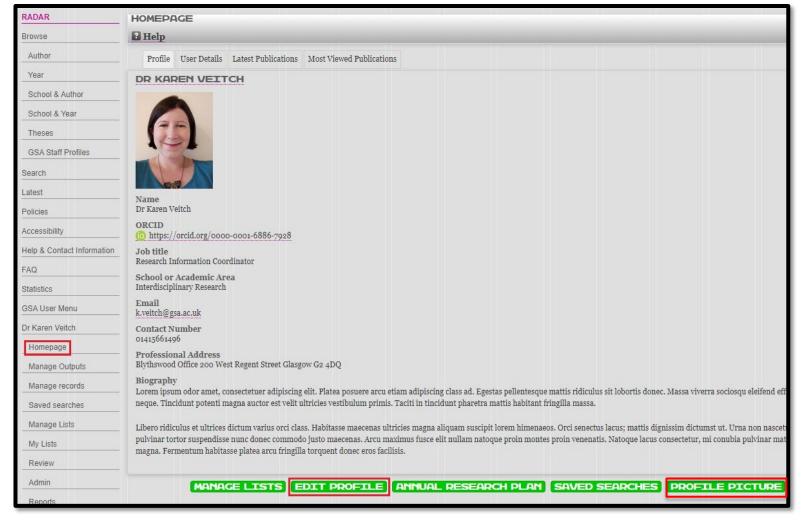
Please note that max. word counts apply to key fields including Biography, Research Interests, Grants, etc.

The max. word count for each field is detailed in the associated help text.

Your "Biography" is a required field, and now has a 150-word limit. A short well-written professional biography is more effective than a long one, for reaching your potential audiences (e.g. prospective PhD students, research collaborators, consultancy clients, media/press representatives). Your biography should provide a concise introduction and overview of your professional profile (including career history), accomplishments and goals without repeating the information provided in other profile fields.

Current PGR Students:	Please provide the names of the students you currently supervise, and the title of their thesis.
Former PGR Students:	Please provide the names of the students you have previously supervised, and the title of their thesis.
Teaching:	Please provide brief details of your teaching, including the course / programme title(s) and your role; please limit your description to no more than 100 words.
	o words / o characters
	+ PREVIOUS CANCEL SAVE AND RETURN

Please ensure you save your changes by clicking on 'Save and Return' when you've finished adding information to your profile



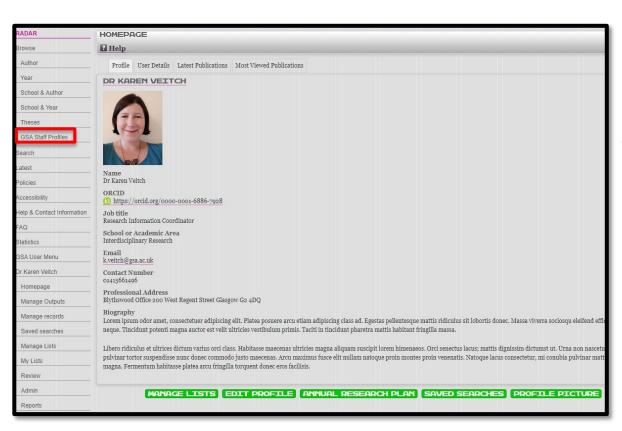
Once you have made all the necessary edits and additions to your profile you can press save and click on **'Homepage'** in the left hand menu. This will enable you to view what your profile looks like (as illustrated above). You can update your profile in RADAR whenever you need to.

To upload your profile picture, click on the green 'profile picture' button and select the image you wish to upload.

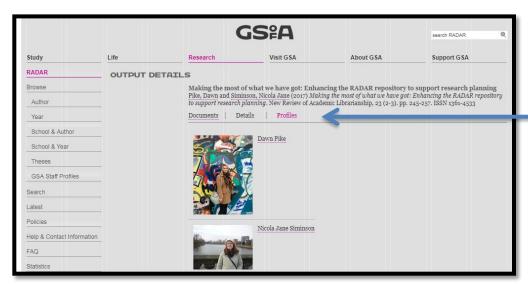
	GS₽A
RADAR	PROFILE PICTURE
Browse	Click on <i>Browse</i> to select your new picture, or alternatively select one from the below. Click <i>Update</i> to confirm your selection.
Author	A profile image will be automatically selected from the below if you have not chosen your own or if you <i>Clear</i> your picture.
Year	Choose File No file chosen
School & Author	
School & Year	
Theses	
GSA Staff Profiles	UPDATE CLEAR CANCEL Current picture
Search	
Latest	7.5
Policies	
Accessibility	

Click on choose file (circled above) and search your computer for the picture you want use. Once you have selected the picture click 'upload' and this will automatically update your profile picture.

NB: you must have your profile set to public for your photo to appear.



Once your profile is public it will be listed in RADAR's "GSA Staff Profiles" menu (highlighted in red).



A link to your profile will also appear on all your RADAR research outputs, as illustrated in the screenshot opposite.

DAISY ABBOTT

Research Developer | School of Innovation and Technology



View Profile →

BIOGRAPHY

Daisy Abbott is an interdisciplinary researcher and research developer. Her current research focusses on game-based learning, serious games, 3D visualisation, and issues surrounding digital interactions in the arts and humanities. In particular, she is investigating the use of games to teach academic and research skills in Higher Education. Daisy is a Senior Fellow of the Higher Education Academy and a Certified Leading Practitioner of Learning Development. She is a peer reviewer for a range of serious game journals, a judge for the GaLA serious games competition, and has been a reviewer for both the AHRC and the EPSRC. Her publications can be found at https://radar.gsa.ac.uk/view/creators/436.html and her personal research blog is https://gamebasedlearninginhe.wordpress.com/

RESEARCH INTERESTS

game-based learning, serious games, serious game design, triadic game design, heritage visualisation, digital heritage, interaction design, research skills development

PGR SUPERVISION INTERESTS

game-based learning, serious game design, games for good, games for change

Key information from your RADAR profile will pull through to your Staff Profile on the GSA website.

The GSA Staff Profile also includes a link to your RADAR profile, so that viewers (e.g. prospective PhD students, research collaborators, consultancy clients, media/press representatives) have the option to view the expanded information available there.